

Minutes meeting 24 March '26 held at Avebury House

Present

Ewout van Bruchem (chair), Liesbeth van Bruchem, Rachel Crawford, David Duffy, Trevor Cattermole, Chris Duncan, Kate Palmer, Chris Carter, Craig Given, Hayley Guglietta (from 8pm)

Welcome

In the absence of Murray, Ewout took on the role of chair and welcomed everyone. We all introduced ourselves and started the meeting at 7.10pm.

Apologies

Murray James, Ross Skinner, Nick Hughes, Jenna Kelly, Michael Burson.

Minutes from previous meeting

The minutes from the February meeting were moved by Rachel and seconded by Kate and accepted as true and correct by all.

Correspondence

Submissions on the Draft Annual Plan close on the 27th of March. This is short notice now, but we still feel it's important to put a submission in.

Especially to highlight that council funding is valuable for community groups and that we as WAR are grateful to have received funding in the past and that we have collaborated with lots of groups and people because of it. Which makes a great impact on volunteers, who invest back into the city. WAR is resourceful and gets things done, but can't do it without the support of council.

David to write up a (short) submission and ask to speak at a later date.

It would also have been useful to get a summary of the plan specific to Richmond and what effect it has for our suburb.

The deadline to re-register for the Society is 5th of April.

We resolved in this meeting that it is important to re-register and we agreed to do this under the new act.

Rachel to work on it and also to contact the bank.

We received an invite to come to the Open Day of the Citizen's Advice Bureau. See picture.

It will be nice to invite the CAB to come to one of our WAR meetings.

David has worked on a document regarding future ideas. He will add tick boxes so we can document what we've achieved.

Trevor mentioned that council requires community groups to officially state in their minutes that they are applying for funding (ie strengthening communities fund). Subsequently those minutes need then to be signed.



The poster is for an Open House event at the Citizens Advice Bureau. It features the CAB logo, which includes a yellow speech bubble with a white question mark and the text 'Citizens Advice Bureau' and 'Te Pou Whakawhimmaki o Ōtautahi'. The text on the poster reads: 'In celebration of our recent move to our fabulous new premises in New Brighton, you are warmly invited to join us in our ... OPEN HOUSE On Friday 27th March 2026 between 1:00pm and 2:30pm. Drop by and see where we live at 133 New Brighton Mall, meet some of our volunteers and learn more about the extensive range of services that CAB offers.' Below the text is a photograph of the new CAB premises, a modern building with large windows and a yellow sign above the entrance.



We received an email from Petrie Park visitors to ask if their dogs Snoop and Maisie can be featured on a plaque. Liesbeth has replied saying that all murals have been done, regular working bees are advertised and people are always welcome to attend meetings and sign up for newsletters to be kept up to date.

Update from the Chair

We received no update from the chair, other than correspondence regarding the Richmond Village Carpark, which we will discuss in point 8.

Treasurer’s report

The March treasurer’s report was tabled.

We talked about the Better Off Funding, which is for the pavilion for Petrie Park and will be spent by June this year.

We will also apply to Rata for the shortfall for this pavilion and for our capacity builder.

Report moved by Ewout and seconded by Liesbeth.

Update from our capacity builder

On Thursday the 26th of March, there’s a Warden Street Alleyway clean up and plant session. Starting at 3.15pm, so hopefully school kids and their parents can attend.

Everyone is warmly invited to attend Sunrise Rotary’s meeting on Friday morning 7am at the Richmond Club. This Friday, the 27th of March, speakers will talk about Pike river.

Rachel has been preparing for the walking festival organised a Redzone Dogs walk on the 18th of April, starting at 10am from Riverlution Café.

She also went to a story telling workshop which was interesting and helpful.

The new flag is being made! Will be great to use at events.

Richmond Gala

Rachel is very busy getting everything in order for Gala on Saturday the 28th of March from 10am till 2pm. Please let her know what you can help with.

At our stand, we will have a whiteboard/easel for a red dot exercise. David to pick a few subjects that people can vote on.

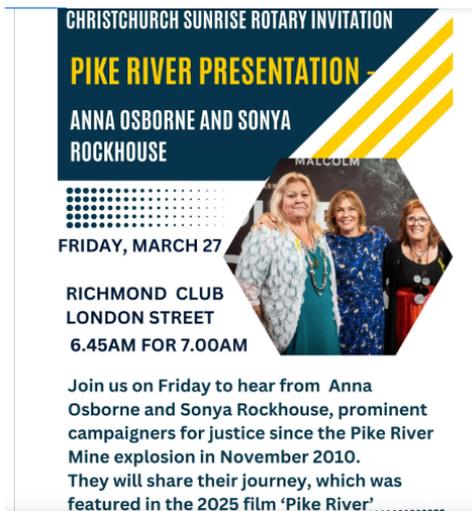
It would be nice to have a poster about Petrie Park.

Some info about Shirley Pool.

Information regarding roading.

And membership forms, because we need more people to sign up. Liesbeth to supply these forms (also to Delta’s stand).

David mentioned that in Europe, there’s an off shoot of future planning, called the wise response team. It’s to recognise how communities cope.



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very



There are 15 different activities. See below for a few (some of which are already in place in Richmond).

Community Energy Projects, Story telling, Community repair café, Intergenerational gardening or skill projects, Adopt a street, Community walk and talk, Cooking nights, book clubs, film nights.

Working Groups

Roading it would be appreciated to receive information regarding road works before they start, so we can put it on our website and Facebook and inform residents.

Craig asked if Guild street is on the radar, because it floods. Trevor to check with Kathryn Jones.

Communications Rachel and Liesbeth to get together with Christiaan who looks after the website and has stats for us.

Richmond Clean ups we still need to organise a Randall street weeding session. These clean up sessions will be on a Thursday.

Richmond Village a letter was sent out to landlords of the Richmond Village. Inderjit from Bottle-O replied and Murray caught up with him. All landlords have rights and obligations in respect of the car park. Inderjit took on the repairs last time and paid for it himself. No one else chipped in. David said that Murray suggested WAR pays for it this time, but this was not a committee consensus.

Arts & Parks the Medway parklet working bee was a success and this little parklet looks beautiful. Thanks to the residents who look after it. Much appreciated and a great outcome!

The only thing missing is a chalk board, where future weeding sessions can be advertised on. Liesbeth and Rachel to organise this (maybe talk to Men Shed?).

Warden Street



General Business

David mentioned that Lindsay Jago, the physio, is closing his practice on Tuesday the 31st of March '26. This has been a prominent business in Richmond and we will miss having him around. Rachel and Liesbeth to bring a thank you card/gift.

Chris Duncan spoke about Neighbourhood Support, which used to be Neighbourhood Watch. Crime prevention is an important part, but Neighbourhood Support also ties in with civil defence.

They work with memberships and a database and send out a newsletter 4 times a year.

Groups can apply for funding via council for summer with your neighbours and Chris strongly promotes that to get to know the people in your street.

There are two more events in and around the Kainga Ora complex at Eveleyn Couzins Ave.



Wednesday 25th of March and Wednesday 22nd of April. From 11am. Tea, coffee and biscuits provided.

We had received an invite to a Hui at the Richmond Community Garden to build momentum for a Riverlution Arts Trail and my apologies, I didn't realise this was for everyone at WAR.

We will need to discuss how WAR can be involved to support this initiative for Place Partnership. It's a trail to connect Fitzgerald Ave to Banks Ave with wayfinding that can maybe extended. To be discussed at a later date.

Liesbeth mentioned she would like to see more residents come to our meetings and get involved, especially because she has indicated she is stepping down as secretary.

Action points

Rachel mentioned she emailed regarding the cleaning of the footpath in Dudley Street, but still has to receive a reply. Trevor to action this for us.

The meeting closed at 9.10pm.

The next meeting will be at Avebury House on Tuesday the 28th of April, from 7pm.

Action points		
Date added	Action	Who
24 March '26	Write submission for Draft Annual Plan by 27 March	David
24 March '26	Re-register with Society by 5 April	Rachel
24 March '26	Invite CAB to come to our meeting	Rachel/Liesbeth
24 March '26	Organise chalk board for Medway parklet	Liesbeth/Rachel
24 March '26	Thank you for Lindsay Jago	Rachel/Liesbeth
24 Feb '26	Email monitoring and research team from council regarding Life in ChCh survey. We would have appreciated the option to get your answers emailed back to you and we would like to find out the results, so we can work on issues that residents have pinpointed for Richmond	Rachel
24 Feb '26	Organise weed-a-thon session Randall Street on a Thursday	Rachel