

Minutes meeting 23 June 2026 held at Avebury House

Present

Murray James (chair), David Duffy, Rachel Crawford, Suzie Power, Chris Carter, Annie Smith

Apologies

Kate Palmer, Liesbeth van Bruchem, Ewout van Bruchem, Hayley Guglietta, Craig Given, Nick Hughes

The meeting was opened warmly by Murray.

Minutes from previous meeting

The minutes from the May meeting were moved by Murray and seconded by Chris and accepted as true and correct by all.

Correspondence

All previous correspondence was reviewed. It was decided no further contact will be made with The Press reporter Will Harvie at this moment.

Update from the Chair

Murray discussed Petrie Park being a success and that we have a great community behind it. The Pavillion does not need Resource Consent in writing. Building consent needed. Need to engage with an engineer and geotech engineer before building.

Murray explained Evan Smith's importance to our community and the story behind the Te Whare Tapu Whā project at Lois Place, Richmond by Hayley/ Avon Otakaro Network. Read more in the PDF attached. It was asked if there is a way that We are Richmond could get involved with this project by running events, etc?

Matariki in the Zone

Rachel discussed volunteer opportunities and events for the upcoming Matariki in the Zone week of activities 5-10 July, leading up to the Community Celebration 11 July 2:30-6:30pm.

Volunteer opportunities in yellow:

Sunday 5 July 7am Dawn Planting with Hayley at Lois Place—come and plant.

[Matariki in the Zone - Dawn Planting](#)

Monday 6 July – 10am hanging decorations in trees, Richmond Community Garden (weather permitting). Let Rachel know if you'd like to be outdoors and helping out all day.

Wed + Fri, 8 + 10 July

[Matariki Bike Ride](#) 5:45-6:30pm (leave Margaret Mahy, arriving at Avebury House)

[Matariki Star Trail Night Walks!](#) 6:30-7:30pm Avebury House

Come along to enjoy these activities.

Friday 10 July

Soup and Vegetable Prep 10am-12pm Avebury House Kitchen

Thank you Annie for volunteering to help make soup and prepare vegetables. Others can come along too, to help out.

Saturday 11 July

[Matariki in the Zone 2026](#)

Volunteers needed for different time slots:

12/1pm-2:30pm: Setup

2:30-4pm: Run children's activities/ Weaving Sessions

4/4:30-5:30pm: Serve Hangi. David and Cheryl on the volunteer list

5:30-6:30pm: Wash dishes

6:30-7:30pm: Pack down

Adoption of Policies

Murray moved that The Health and Wellbeing Document is an acceptable document and to accept it. Chris seconded. Passed with agreement from committee members.

Committee Nominations for the AGM 28 July

David nominated Annie Smith to be a committee member. Seconded by Chris.

Murray James has agreed to be chairman for the next year.

Chris nominated Suzie Power as a committee member, seconded by Murray.

Hayley Guglietta was nominated by Murray as Treasurer, seconded by David.

David Duffy would like to continue to be on the committee next year.

Craig Given was nominated by Chirs, seconded by Murray.

It has been noted to send Suzie and Annie membership forms.

Roading

The committee reviewed David and Craig's RICHMOND ROADING UPDATE REPORT document. Thank you for your hard work on this update.

Capacity Builder Update

Rachel created a new We are Richmond account on Instagram, wanting to reach out to younger residents in Richmond. Please share to others:
[@wearerichmond8013](#)

The second Come Say Hi outreach June session at the Riverlution Farmers Market was hugely successful. A resident suggested erecting a Whats On sign in gardens. (Move current one in the middle of the garden to a new location near the Riverlution Cafe?)

She also talked about other recent events were a success. Weaving Workshop and Red Zone Housing Forum went very smoothly. Hayley and Rachel have decided the Thursday after-school Pickup and Plant events on Thursdays 3-4pm will occur every two months, targeting families and children walking home from school who will quickly plant a plant. They want to create and erect a blackboard sign to advertise the next event. Petrie Park planting and tidying session was hugely popular and a lot of fun.

Thank you Ewout and Liesbeth for painting and putting up the new chalkboard sign at the Medway Parklet, to advertise future events.

She asked the committee if they are happy pursuing a mural being painted at North Avon Fish Fry by Nick Lowry. They agreed.

What guest speaker would you like at our AGM 28 June?

Applied for Strengthening Communities 30 May for \$18,000 for Capacity Builder Wages

David suggested Rachel document aspects of her role and ways the committee can support the positive aspects.

General Business

Murray suggested changing the We are Richmond meeting format to formal meetings one month, and "doing" meetings the second month. Focusing more on active gathering of like-minded residents together.

What do we have to do to get our elected officials more engaged?

Murray discussed Richmond Village's carpark ownership is more complicated and less understandable than thought. He will follow up for a quote to improve the pavement. A patch fix should not be too expensive.

Meeting concluded at 8:47pm

Next meeting: AGM Tuesday 28 July 7-9pm Location TBA.

Click on event here: <https://www.facebook.com/share/19LaBLxtyr/>

Action Points		
Date Added	Action	Who
28 April '26	Make connection with new church	Kate
28 April '26	Place Partnership actions	Murray/Rachel/Liesbeth
28 April '26	Get quote for Richmond Village carpark pothole repairs	Murray
26 May '26	Health, Safety and Wellness Policy/ Child Safeguarding and Protection Policy	
28 April '26	Work on display board for Spring Fair	Rachel
28 April '26	Pass information regarding new businesses and groups in Richmond to Christiaan to put on website	Rachel
24 March '26	Get together with Christiaan for website stats	Rachel/Liesbeth
24 March '26	Invite CAB to come to our meeting	Rachel/Liesbeth
23 June '26	Blackboard sign to be created for Warden St School Alleyway	Hayley/Rachel
23 June '26	Contact North Avon Fish Fry owner if they would like mural on roller door	Rachel
23 June '26	Contact new Habisha restaurant/ promote	Rachel
23 June '26	Add ideas for new meeting formats	Committee